



## ***Keystone Parliamentary Study Group*** **WELCOME MEMBERS!**

Keystone is a day-time study group for the members of the Manitoba Association of Parliamentarians. We meet once a month to learn and practice parliamentary procedure. Our meeting format is designed to help beginning parliamentarians, as well as MAP members working toward their RP and PRP certifications.

In a friendly learning environment we share experiences and offer each other advice on parliamentary situations and problems. We're not too formal and try to make each meeting educational and enjoyable.

The monthly session is a breakfast meeting and there is no charge for the room as long as everyone orders something from the menu.

Invited guests are welcome provided the visitor has some interest in learning more about Robert's Rules of Order Newly Revised (RONR) and intends to join MAP in the near future.

**Meetings:** 2<sup>nd</sup> Wednesday of each month, 9:00 – 11:00 a.m.\* (September to May)

**Location:** Holiday Inn, 1330 Pembina Hwy, Winnipeg, Manitoba

**Schedule:** See details on MAP Website: <http://parliamentarians-mb.ca/study-groups/>

\*Note: location and meeting date/time may be subject to change

### **Typical Meeting Agenda:**

Time 9:00	Minutes (Approx)	Welcome Members and Guests, Call the Meeting to Order, Business Meeting and Breakfast
	30	Robert's Rules of Order (RONR) Review Quiz**
	30	Parliamentary Procedure Practice Drill***
		Break
	20	RONR Search & Find****
	10	General Discussion of Parliamentary Questions and Problems Other Educational Activities, Assign duties for next meeting
11:00		Adjourn
Reading for <u>next</u> meeting:		RONR Pages _____ - _____ (we usually review 10-20 pages of RONR each month)

\*\*RONR Review Quiz: One member prepares a list of questions from the assigned RONR reading section(s). (Round table format)

\*\*\*Parliamentary Drill: A member creates a written meeting scenario(s) and volunteers practice chairing these mock meeting situations.

\*\*\*\*Search & Find: A member identifies 5 quotes within Robert's & the group is given a certain time to locate them using their RONR Index.