

Manitoba Association of Parliamentarians 2017 Spring Educational Seminar and Annual General Meeting

United Way Winnipeg Learning Centre
580 Main Street
Winnipeg, MB R3B 1C7

Parking available in lot behind building or check the map of nearby parking or download the PDF.

SATURDAY, April 1, 2017

Members \$50, Non-Members \$75 (value priceless!)

Register at www.parliamentarians-mb.ca/contact-us

It's that time of year again when many non-profit organizations and associations are gearing up for their Annual General Meetings. This seminar day will help you develop the skills to achieve an effective AGM that your members will rave about!

PROGRAM

8:30 -9:00 a.m. Registration and Coffee

9:00 -9:15 a.m. Welcome and Introductions

9:15-10:15 a.m. Education: Preparing for Your AGM. Learn how to construct an effective agenda for your Annual General Meeting. What needs to be included; what should be omitted; how is business handled? Preparing your script/speaking notes.

Presenters: Vera Chernecki, PRP; Don Freese, PRP

10:15-10:30 a.m. Refreshment Break

10:30-11:45 a.m. MAP Annual General Meeting

11:45 a.m. -12:30 p.m. Lunch and Networking

12:30 – 1:30 p.m. Education: Minutes of the AGM, an interactive session

If you are the secretary/minute-taker at the Annual General Meeting, what should be included in the minutes? What is not essential or required? Learn how to be the effective minute taker at the AGM.

Leader: Paul Therrien

1:30 -2:30 p.m. Parliamentary Panel: Bring Your Questions to the Panel of Experts

Panelists: Vera Chernecki, PRP; Don Freese, PRP; Roger Woloshyn, PRP

Manitoba Association of Parliamentarians encourages the study and use of parliamentary procedure among its member and the community to achieve more effective meetings.

Make Meetings Work!