

Manitoba Association of Parliamentarians 2016 Fall Educational Seminar and General Meeting

HILTON WINNIPEG AIRPORT SUITES
1800 Wellington Avenue, Winnipeg, Manitoba

SATURDAY, NOVEMBER 5th, 2016

BETTER BOARDS, BETTER MEETINGS

Whether you are the chairman or a member of a Board, whether you are seasoned member, a new member or an aspiring member, this seminar day will provide you with the knowledge and skills that will help make the difference between being a BORED member or a DYNAMIC BOARD member.

9:00-9:30 a.m. Registration and Coffee

9:30 -9:45 a.m. Welcome and Introductions

9:45-10:30 a.m. **Recruiting the Skills You Need:** Learn to use the bylaws provisions to recruit people with the skills you need for your board;

Presenter: Paul Therrien

10:30-10:45 a.m. Refreshment Break

10:45-11:30 a.m. **Nominations and Elections:** What do the bylaws tell you about the nominations process and how to conduct the elections.

Presenter: Heather Ewasiuk, RP

11:30-11:45 a.m. Break

11:45-12:30 p.m. **Building the Board Team:** The importance of Board orientation and development, including fundamental discussion guidelines, role of the board versus administration.

Presenter: Heather McKenzie, RP

12:30-1:15 p.m. Lunch

1:15-2:00 p.m. **Better Meetings:** Role of the chairman, role of members, use of parliamentary procedure/rules of order to achieve goals; shared decision making

Presenter: Don Freese, PRP

2:00-2:15 p.m. Break

2:15-3:00 p.m. **Board and Membership Rights and Responsibilities:** What are the rights and privileges of the assembly, rights of the members, duties/responsibilities of members, and relationships of members/board with external/the public?

Presenter: Bonnie Taylor, RP

3:00-4:00 p.m. **MAP General Meeting**

4:00 p.m. Adjournment

Make Meetings Work!