

# KEYSTONE PARLIAMENTARY STUDY GROUP BYLAWS

## ARTICLE I NAME

The name of this organization shall be the Keystone Parliamentary Study Group, a study group of the Manitoba Association of Parliamentarians.

## ARTICLE II OBJECT

The object of this organization shall be to encourage the study and practice of parliamentary procedure by the parliamentarians of the community.

## ARTICLE III MEMBERSHIP

1. All members shall be members in good standing of the Manitoba Association of Parliamentarians (MAP). Any member of MAP may request membership at the first meeting attended. Membership shall be granted by a majority vote.
2. Any member may resign upon request submitted to any member of the executive or, directly at a meeting. In the former case, an officer shall announce the resignation to the group at a scheduled meeting or by e-mail. Resignation from membership requests shall be granted automatically without vote. A member shall automatically forfeit membership after missing 9 consecutive regular meetings.
3. After a member has resigned, or forfeited their membership in accordance with 2 above, the MAP member can re-apply for membership in accordance with 1 above.

## ARTICLE IV OFFICERS

1. The elected officers shall be a president, a vice-president and a secretary-treasurer. A parliamentarian shall be appointed by the president. The annual report of the president shall be adopted and shall become the official history.
2. The officers shall be elected by ballot at the annual meeting to serve for one year or until their successors are elected, and the term of office shall correspond with the fiscal year. If there is only one nominee for an office, election may be by vive voce. A majority shall elect.
3. No member shall hold more than one office at any one time, and no officer shall be eligible to serve more than two consecutive terms in the same office. Any part of a term in excess of six months shall be considered a term.
4. Vacancies in office shall be filled at any meeting by a majority vote.

5. One meeting prior to the election, a nominating committee consisting of three members shall be elected. This committee shall present its slate at the election meeting. Further nominations may be made from the floor, provided the nominee is present or has given written consent.
6. The duties of the officers shall be as specified in these bylaws and Robert's Rules of Order Newly Revised.

#### ARTICLE V MEETINGS

1. Regular meetings shall be held once a month from September to May inclusive, unless otherwise ordered by a two-thirds vote.
2. Special meetings may be called by the president or by three members.
3. The annual meeting shall be the last regular meeting in the Spring, at which time reports shall be given by all officers, and election of officers shall take place.
4. A quorum shall consist of four members, but at no time shall the lack of a quorum prevent those present from proceeding with the study planned for the meeting.
5. Any member may participate in meetings of members by any electronic means, if possible from the designated meeting location. All participants, however, must have the opportunity for simultaneous aural communication and be able to communicate adequately with each other. Members participating in such meetings are deemed to be present, including for the purpose of quorum.

#### ARTICLE VI COMMITTEES

Committees shall be appointed by the president as required.

#### ARTICLE VII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern in all cases to which they are applicable and are not in conflict with these bylaws.

#### ARTICLE VIII AMENDMENTS

These bylaws may be amended at any regular meeting by a two-thirds vote, provided the amendment has been submitted in writing at the previous meeting.

## **Keystone Parliamentary Study Group Bylaw Amendments-For Reference Only**

### **May 18, 2005**

ARTICLE I - NAME: The name of this organization shall be the Keystone Parliamentary Study Group, a study group of the Manitoba Association of Parliamentarians.

### ARTICLE III - MEMBERSHIP:

1. An active member shall have acquired a basic knowledge of parliamentary procedure and shall have an ongoing interest in the subject. All members shall be members in good standing of the Manitoba Association of Parliamentarians.

### **October 14, 2009**

To amend Article VII, by inserting “the current edition of” between “in” and “Robert’s. **Adopted** by unanimous vote  
Further Action: “*Robert's Rules of Order Newly Revised*” will be printed in italics. Unanimous

### **March 10, 2010**

To amend Article V, Section 4 by striking out “one-third of the”, between “of” and “members” and inserting “six” so that Article V, Section 4 shall read, “A quorum shall consist of six members, but at no time shall the lack of a quorum prevent those present from proceeding with the study planned for the meeting.” Vote: Affirmative 8, Negative 1.

### **November 13, 2013**

To amend Article V, Section 4, by striking out “six” between “of” and “members” and inserting “four” so that Article V, Section 4 shall read: A quorum shall consist of four members, but at no time shall the lack of a quorum prevent those present from proceeding with the study planned for the meeting.

Vote: Affirmative 5 Negative 0. (Note: Quorum was present prior to change-President did not vote)

### **December 11, 2013**

To substitute for Article III, the following Article III: (Membership) so that Article III shall read:

1. All members shall be members in good standing of the Manitoba Association of Parliamentarians (MAP). Any member of MAP may request membership at the first meeting attended. Membership shall be granted by a majority vote.

2. Any member may resign upon request submitted to any member of the executive or, directly at a meeting. In the former case, an officer shall announce the resignation to the group at a scheduled meeting or by e-mail. Resignation from membership requests shall be granted automatically without vote. A member shall automatically forfeit membership after missing 9 consecutive regular meetings.

3. After a member has resigned, or forfeited their membership in accordance with 2 above, the MAP member can re-apply for membership in accordance with 1 above.

**PROVISO - 1.** The MAP members who attended on the date that this amendment was adopted, will be deemed to have applied for membership, and received a majority vote, in accordance with Section 1.

### **March 12, 2014**

To amend Article V, by adding the following Section: Section 5:

5 Any member may participate in meetings of members by any electronic means, if possible from the designated meeting location. All participants, however, must have the opportunity for simultaneous aural communication and be able to communicate adequately with each other. Members participating in such meetings are deemed to be present, including for the purpose of quorum. Vote: Affirmative 4, Negative 0

### **November 18, 2015**

To amend, by striking in Article IV Officers, Sec. 1 the words “and approved by the elected officers.”, so that if adopted it would read: A parliamentarian shall be appointed by the president. Vote: Affirmative 5, Negative 0-Adopted

### **February 8, 2017**

To amend Article V: Meetings, Section 3, by striking out the words “and chairmen” after the words “all officers”.