

I am starting a series of on-line seminars on parliamentary procedure called **Better Meeting Management**. I do this as a Professional Registered Parliamentarian (PRP) through the Manitoba Association of Parliamentarians (MAP). I am inviting the world to attend on-line and the first 100 people will get to attend. Here is the information I sent to our members:

Dear MAP Member(s) and potential guests,

The first meeting/seminar of **Better Meeting Management**, the MAP electronic study group is scheduled for Thursday, October 19 from 7 PM to 8:30 PM.

The topic is "Planning a Meeting" and will deal everything you need to know about bylaws, parliamentary authorities, standing rules, agendas and reports BEFORE you plan your meeting. An agenda and support material will be sent to each person on this email list a week before the meeting.

Here is the invitation to the meeting:

Roger Woloshyn is inviting you to a scheduled Zoom meeting.

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/6440666145>

As host, I will be on-line at 6:60 PM October 19, 2017 CDT. To join the meeting click on: <https://zoom.us/j/6440666145>

This meeting is open to anyone who wants to learn about better meetings. **Please send this invitation** to anyone who you think might be interested. Guests (other than those on M email list) may request an agenda and support material by emailing me at [PARLman@starman.ca](mailto:PARLman@starman.ca) with the subject line: Better Meeting Management. Questions may be directed to the same email address.

Note there will be an opportunity for questions on or problems with meetings or questions on parliamentary procedure.

Please note as well that the MAP *Fall Seminars* will be held November 4 at the Airport Hilton. Focus will be on bylaws and meeting procedures with a Parliamentary panel and a (properly run) business meeting. You will be receiving more information (date, costs, seminar descriptions, agenda, etc.) on the *Fall Seminars* very soon. I urge you to attend. Guests are welcome.

R. DTM, PRP

FYI. There is no cost but you will be subjected to a commercial-like minute on why it's important to know and follow the rules in a democratic society.